

APPLICATIONS INVITED 19th January 2012

PROJECTS MANAGER -Arts Audiences

Arts Audiences is a partnership project of The Arts Council/An Chomhairle Ealaíon and Temple Bar Cultural Trust which works to build capacity in the arts in audience development and provides audience-related services. The project is based in Temple Bar and works across all artforms.

Arts Audiences is seeking to recruit a new member of the team to join Director Una Carmody as **Projects Manager**, working on all aspects of the initiative, but with specific responsibility to deliver programmes which enable arts organisations to reach and engage with audiences. In 2012, these will include training programmes for arts organisations; industry events and tailored initiatives including the third year of the new media marketing mentoring scheme with Google Ireland. The position is based in Temple Bar Cultural Trust.

Reporting to the Director the Project Manager will be responsible for the delivery, with third parties, of programmes, many of them event-based (e.g. training days and programmes, industry events etc.), as well as overseeing the dissemination of information and learning of programmes into the sector broadly, and follow-up.

The successful candidate will be appointed for one year initially. The position will be subject to a detailed programme of work, and the time commitment, which may involve concentrated periods of activity, will be based on agreed outcomes. As a guide, the position will involve approximately 2.5 days work per week, but the commitment will vary from time to time. This salary for this part-time position has been set at 28,500 euro per annum.

CANDIDATE

The person appointed will be;

Conversant with the arts in Ireland with extensive knowledge of the arts landscape

Experienced in managing events in all their aspects, including the recruiting of participants and assessment and follow-up

An exceptional administrator with skills in budgeting, financial management; reporting and presentation

Experienced in training and development initiatives

Have a good working knowledge of marketing practice in the arts, including new media marketing

DETAILS

If you would like to find out more about Arts Audiences, the website is www.artsaudiences.ie.

If you would like to be considered for this position, please send a CV detailing relevant experience and qualifications, and a one-page covering letter to ucarmody@templebar.ie no later than 5pm February 9th 2012. Interviews will take place on February 16th 2012.

ENDS